



# Town of Johnstown

## **PARK RESERVATION (THERE IS A FRONT AND BACK TO THIS FORM)**

### **GENERAL RULES**

1. Reservations are available for attendance of 0 – 100 participants. If over 100 participants, a Special Event Permit may be required and applied for which may include requirements for port-a- potties and/or trash removal. Other events requiring a Special Event Permit include, but are not limited to, events which:
  - barricade or block any roadway
  - obstruct, delay or interfere with the normal flow of pedestrian or vehicular traffic
  - the public is invited or admission is charged
  - utilizes amplified sound due to its impact on the surrounding neighbors
  - alcohol is sold or served to the public, which will require a Special Events Permit from the Liquor Licensing Authority, provided by the Town Clerk
2. Town sponsored or hosted functions are exempt from these fees.
3. The privilege to use the park in the future will be denied to persons and/or groups that fail to comply with the rules of this agreement.
4. During the time the park is being used by the Lessee, the Lessee is responsible for any and all accidents, injuries, damages or loss of property. The Town of Johnstown and its designated representatives shall be held harmless for any and all claims resulting from the use of the park.
5. Lessee shall provide proper supervision, ensuring the protection of persons and property in its care, enforcement of park rules and regulations and restriction of all participants to authorized areas only.
6. Lessee is responsible for proper cleaning of the park being used. This includes all decoration removal, clean-up of the trash around the area and proper disposal of trash is required before vacating the premises. Any additional charges incurred will be the responsibility of the lessee.
7. Reservations are not considered complete until all fees or deposits have been paid.
8. Lessee's must be 18 years or older.
9. Lessee shall be held responsible if any person within their party breaks or climbs upon, damage or deface the trees, shrubs, plants, turf or any of the buildings or other structures or property within or upon park premises, or in any way injure or impair the natural beauty or usefulness of any park or recreation area.
10. Removal of any Town-owned property from any Town Park is strictly prohibited; violators are subject to criminal prosecution.



# Town of Johnstown

## **PARK RULES**

1. No vehicles are to be driven or parked on grass at any time without written permission from the Town.
2. No tents, booths, stands or other structures shall be placed in the parks without first obtaining permission from the Parks Superintendent. If stakes are to be driven into the ground, please be aware of any irrigation lines present, lessee will be held liable for any damaged line.
3. Reservations are allowed for park shelters. Tot lots and playgrounds or open spaces cannot be reserved. Please be aware that the park is a public place and there may be other residents using other areas of the park including the playgrounds and restrooms.
4. Pick up all trash and debris and deposit in a trash receptacle.
5. If plastic or a “dance floor” is laid on the grass, it must be removed in a timely manner to prevent the grass from dying.
6. Parks can be reserved from sunup to sundown, 7 days a week.
7. Failure to obey park closing time or allowing unruliness by members of the group will warrant additional action towards renter.
8. Park use permits must be available at the facility during the time of use by the lessee.

It shall be unlawful to cut, mark, remove, break or climb upon, or in any way injure, damage or deface the trees, shrubs, plants, turf or any of the buildings, fences, bridges or other structures or property within or upon park premises, or in any other way injure or impair the natural beauty or usefulness of any park or recreation area.

## **ALCOHOL RULES**

1. Hays Park is the only park that allows alcohol.
2. It is illegal to serve alcohol to minors.
3. No glass containers are allowed.
4. No hard liquor will be allowed.
5. Do not serve anyone who appears to have consumed too much alcohol.
6. No fee can be charged for alcoholic beverages.
7. Alcohol cannot be served at any event that is open to the public.
8. Provide food at the event.
9. Stop serving alcoholic beverages one hour before the event is over.
10. Be prepared with additional trash bags, etc. to clean up alcoholic debris once event is over.