

COMMERCIAL NEW MODULAR OFFICE TRAILER SUBMISSIONS

Commercial submittal requirements for modular trailer installations need to consist of the following documents. Plans may need to be designed and stamped by a Colorado Registered Architect or Engineer based on project.

1. **Plot Plan.** Provide a plot plan that shows the location of the building on the lot and distances to the lot lines and other structures. Include location of new utilities that will be service the structure.
2. **Manufacturer Installation Specifications.** Provide the setup instructions provided by the manufacture for the specific unit including – blocking, tie-downs, skirting, utility connections, marriage wall/roof connections (if connecting multiple units). Permanent Foundations must be stamped by a Colorado Registered Engineer.
3. **Framing Details.** Provide detailed framing plans of ramps, landings, stair and/or decks that will be used to access the structure. ADA Accessibility to and from the trailer is required. Include connection details, sizing, and demission's.
4. **Exterior Elevations.** Provide detailed drawings or photo of all sides of the exterior.
5. **Floor Plan.** Provide a detailed plan or factory layout. Include dimensions, room names, location of walls, cabinets, appliances, doors, windows, stairs, and other egress components. If the unit has a restroom, the restroom may be required to meet the accessibility requirements unless another restroom that is onsite already meets this requirement.
6. **Schedules.** If Remodeling, include door schedules. Indicate types of hardware used to meet egress and accessibility requirements.
7. **Plumbing and Electrical Plans.** If Remodeling, provide electrical and plumbing one-line drawings from an architect, engineer, or electrical/plumbing contractor. In some cases, engineered MEP's are required.
8. **State Approved Plans.** State approved/sealed plans required for new structures.
9. **State Seal.** Provide a photo or copy of the Colorado State Seal. All manufactured structures must meet The Division of Housing's Building Codes & Standards (BCS). Previously known as Resolution 35 of the CDOH.
10. **Other.** Other documentation may be requested to confirm compliance with the adopted codes.



ProCode

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