

NEW COMMERCIAL BUILDING SUBMISSIONS **(Condensed)**

Commercial submittal requirements for new buildings and larger improvements need to consist of the following documents. For more detailed information on these requirements refer to the long version. Plans must be designed and stamped by a Colorado Registered Architect or Engineer.

1. **Code Study.** Provide a code study page stamped by an architect that includes the occupancy class, occupant load, accessibility design, life safety plan, fire areas, plumbing fixture count, design criteria and scope of work.
2. **Plot Plan.** For new structures provide a plot plan that shows the location of the building on the lot and distances to the lot lines and other structures.
3. **Soils Report** and Open Hole Letter.
4. **Engineered Foundation Plan.**
5. **Engineered Structural Plan.** If the building has elements designed by an engineer or they are not built out of the prescriptive method from the IBC, engineered plans are required.
6. **Framing Details.** Provide detailed framing plans of and walls, floors, roofs, decks, or any other framing member. Include connection details, sizing, and demission's.
7. **Exterior Elevations.** Provide detailed drawings of all sides of the exterior.
8. **Floor Plan.** Provide a detailed plan of all floors. Include dimensions, room names, location of walls, cabinets, appliances, doors, windows, stairs, and other egress components.
9. **Accessibility Plan.** Provide a detailed drawing showing how the site and the building will meet the adopted accessibility code A117.1-2009.
10. **Schedules.** Include window and door schedules. Indicate types of hardware used to meet egress and accessibility requirements.
11. **Mechanical, Plumbing and Electrical Plans.** In most cases engineered MEPs are required.
12. **Energy Code.** Provide documentation that describes your path to meet the energy code requirements. A ComCheck will be required unless an alternative design is provided by your designer.
13. **Other.** Provide any other supporting documents.

