



Town of Johnstown

LAND USE APPLICATION & COST REIMBURSEMENT AGREEMENT

Project Name: _____

Description: _____

General: Site Dev Plan Use by Special Review Conditional Use Grant Variance
 Annexation Establish or Change Zoning

PUD: Outline Dev Plan Preliminary Dev Plan Final Dev Plan Combined Prelim/Final

Subdivision: Replat/Lot Line Preliminary Plat Final Plat Combined Prelim/Final

Wireless: Small Cell EFR or Base Station Alt. Tower Structure Tower/Other (USR)

Amendment: Land Use Code Comprehensive Plan Future Land Use Map (Comp Plan)

Construction: Home Model Review Stand-alone Utility/Road Plans

Floodplain: C-LOMR Review Floodplain Development Permit

Submit all required and supplemental project materials to: planning@johnstownco.gov

Site Address: _____ **Parcel #s:** _____

Applicant*: _____

Email: _____ **Telephone:** _____

Consultant /Representative: _____

Email: _____ **Telephone:** _____

Landowner Authorization for Land Use Action: (Required*)

The undersigned (1) affirms ownership or authorized representation thereof of the subject property, and (2) hereby authorizes the individuals or entities listed herein as "Applicant" and/or "Representative" to represent me/us in all aspects of the land use process for the project being submitted with this application.

*Landowner(s): _____

*Email: _____ *Telephone: _____

Please keep me informed of the status and progress of this project via email.

*Signature of Landowner

*Signature of Landowner

**Attach a Statement of Authority and Certificate of Good Standing, if this is a corporate or other entity.*

The Community That Cares

www.TownofJohnstown.com

P: 970.587.4664 | 450 S. Parish Ave, Johnstown CO | F: 970.587.0141

Cost Agreement for Reimbursement for Development Review

The Town of Johnstown engages external reviewers, including attorneys and engineers, to ensure appropriate review of all proposed land use actions and developments. We also incur direct costs associated with notifications and publications of public hearings, ordinances, and land use actions. The Cost Reimbursement required by Section 4-91 of the Johnstown Municipal Code ensures that direct expenses incurred are reimbursed to the Town.

Johnstown Municipal Code Sec. 4-91:

All development proposals, including, but not limited to, annexation, subdivision, zoning, rezoning, site plans and final development plans, shall require a cost agreement to be entered into between landowners or developers and the Town to provide for reimbursement to the Town for the cost of planning services, engineering services, legal services and consultants used by the Town to assist in evaluating landowners' or developers' requests and to assist the Town in negotiation, review, consultation and advice. Such agreement shall also reimburse the Town for other related costs, including but not limited to legal publication costs and administrative costs. The cost agreement shall require that the landowner or developer submit a deposit to the Town in the amount provided by resolution adopted by Town Council.

Initial Deposit Worksheet, by Project Type. One project may include multiple types. An initial deposit is required for all projects. Additional funds may be necessary depending on the scale, scope, and quality of the project and plans, and will be requested by the Town, as needed. Unused funds, after project completion, are fully refundable.

\$500	Minor Replat/Lot Line Adjustment (Administrative Subdivision) Variance Floodplain Development Permit	\$ _____
\$2000	Conditional Use Grant Amendment to Land Use Code or Comprehensive Plan Change of Zone C-LOMR (Floodplain) Review	\$ _____
\$5000	Use by Special Review Annexation with "Straight" Zoning (HA, SF-1, etc) Amendment to or Stand-alone CD's & Engineering Reports	\$ _____
\$10,000	Site Development Plan Subdivision (<20 Acres) & PUD Development Plan Amendment to Outline Development Plan	\$ _____
\$20,000	Subdivision (>20 Acres) & PUD Development Plan Annexation with Zoning PUD with Outline Dev Plan	\$ _____
(No deposit needed for Home Model Reviews)		TOTAL: \$ _____

ACH/Wire Transfer Instructions for Electronic Deposit: Routing 10700262 / Account 731784585

Attach receipt showing date and amount of deposit to ensure appropriate credit to your "developer account." Funds deposited in the future may be completed by emailing receipt only, with clear reference to the project & developer, to planning@johnstownco.gov.

Create new Account for (*LLC/Inc/Co or Person): _____

Email invoices to: _____ Contact Phone: _____

I acknowledge the review reimbursement requirement, per JMC§4-91, and hereby deposit funds for this purpose:

Name: _____ Signature: _____

Title: _____ Entity*: _____

**Attach a Statement of Authority and Certificate of Good Standing, if this is a corporate or other entity.*