



# TOWN OF JOHNSTOWN

## MEMORANDUM

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TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: May 18, 2020

CC: Town Staff  
Local Media

SUBJECT: Town Manager's Report

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Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 06/01/2020 – Regular Town Council Meeting
  - 06/15/2020 – Regular Town Council Meeting
  - 07/06/2020 – Regular Town Council Meeting
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### **Administration, Finance, & Planning**

- *Hwy 60 Bridge Design* – Staff continues to meet regularly with CDOT and BHA to coordinate the ultimate bridge design with the Town's planned aesthetic improvements as the bridge is rebuilt in conjunction with the current I-25 Northern Express Lane project.
- *Planning & Zoning Commission* – A PZC meeting was held on May 13<sup>th</sup>, with three items on the agenda for public hearings – a USR for a wireless tower, a PUD amendment, and a residential subdivision. This meeting was held remotely via Zoom.
- *Comprehensive Plan* – Staff continues to work on social media engagement opportunities for public input. The Steering Committee has their 2<sup>nd</sup> meeting scheduled for May 27<sup>th</sup>.
- *Development Review* – Planning & Development Staff is seeing continued interest in development in 2020, with 16 project submittals, 25 projects have had “pre-app” meetings, with 9 ongoing-2019 projects in various stages.
- *Hwy 402 Access Control Plan & IGA* – This plan and IGA is complete and ready to move forward to hearings. All parties recognize that the current COVID-19 situation will likely prolong the ability for all participants to adopt this plan. Staff will work to move this forward on Council's available agendas.
- *Sales Taxes* – The first quarter sales tax report will be included in the Council packet for the May 18<sup>th</sup> council meeting. Overall, sales taxes are up 7.4% for the first quarter 2020 compared to the same period in 2019. General sales taxes are up 18.06% while sales taxes on vehicles are down 26.86%. It is important to note that the decrease in sales taxes

**The Community That Cares**

for vehicles is likely attributed to reporting time differences between the counties as only January and February figures for Larimer county have been included.

- *Little Thompson Trail Project*– Staff is finalizing details related to the qualified based proposals of the Little Thompson Trail Project with a planned contract to be presented to Council soon. The evaluations for this project are not based on low bid as a consideration, but rather the qualifications of the engineering firm and their experience on similar projects.
- *CDOT I-25 Meeting* – Staff met with CDOT regarding the Segment 6 project coordination. Similar to the Frontage Road waterline improvements, staff is considering a similar waterline project on Hwy 60 to services existing property not receiving Johnstown water service as part of an effort to control overall costs of the project for CDOT.
- *Hwy 34 and WCR 17 Intersection* – Staff has been invited to a meeting with CDOT and other local governments to discuss improvements and a design for the Hwy 34 and WCR 17 intersection. We believe that this will also receive feedback from the Hwy 34 Coalition currently being chaired by Councilmember Mellon.

## **Police Department**

### ***Training:***

- *Leadership Training* – Sergeant Williams attended an online Public Leadership course. Training went over emotional intelligence, leadership models, leading with ethics, and innovation in the public sector.

### ***Community Policing, Outreach & Miscellaneous Items:***

- *Community Participation* – We conducted 2 birthday parades and we are in the planning process for a RHS graduation parade.

## **Public Works Department**

### ***Streets, Stormwater, & Parks***

- *Cemetery* – Crews have been doing repairs to the irrigation system at the Cemetery. We received two bids for the Columbarium and we are in the process of reviewing them and expect a recommendation to Council soon for consideration.
- *Streets* – Grading of gravel roads continues with increased grading on CR3 and CR20 due to increased traffic. New speed limits were posted on CR16 as speeds were inconsistent.
- *Parks* – All parks are still closed. Irrigation and maintenance continue. We will be power washing all playgrounds prior to parks being re-opened.
- *Signs* – Banners were installed downtown to honor the 2020 RHS graduates. Lights will also be installed as soon as they are delivered.
- *Building* – Plastic sheets were installed at Town Hall for front desk protection of staff and public from possible spread of COVID-19.

### ***Water and Wastewater Plants***

- *Central Plant WWTP* – The new aeration installed is doing its job. On May 6 a pump failed at the effluent sludge basin. Emergency pumping was needed to move material until the line could be repaired. The new polymer feed at the plant seems to be controlling the TSS and compliance issues, but additional fine tuning is expected and needed.

- *Low Point* – Automatic samplers were installed. This provides the ability to monitor steps in the treatment process more closely and address issues as they arise.
- *Water Treatment Plant* – Filter media is completed and the plant is back to normal. Life expectancy of new media is 15 years.
- *Flood* – The flood at the Water Treatment Plant caused significant damage. The full financial impact has not been determined yet, as we are waiting on invoices from our emergency water providers. An insurance claim was filed with CIRSA.