



Town of Johnstown

MEMORANDUM

TO: Honorable Mayor and Town Council Members

FROM: Matt LeCerf, Town Manager

DATE: August 3, 2020

CC: Town Staff
Local Media

SUBJECT: Town Manager's Report

Upcoming Town Council Work Sessions – If there are topics that the Council would like staff to schedule for discussion, please let me know. The following topics are recommended for Council discussion (all meetings will be held in the Town Council Chambers unless otherwise indicated):

- 08/17/2020 – Regular Town Council Meeting
 - 09/09/2020 – Regular Town Council Meeting (Wednesday)
 - 09/14/2020 – FY 2021 Preliminary Budget Work Session
 - 09/21/2020 – Regular Town Council Meeting
 - 09/28/2020 – FY 2021 Preliminary Budget Work Session
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Administration, Finance, & Planning

- *Gerrard Rezone* – On July 22 the Weld County Board of County Commissioners heard and approved the proposed rezone of the 131-acre Gerrard property that Rock N' Rail uses as an industrial site. This site is within the Town's Growth Management Area. Staff was present to reassert the Council's oppose to the rezoning to I-3, a heavy industrial zone.
- *Comprehensive Plan* – Community engagement signs around town and social media posts are asking residents and businesses to respond to quick polls and questionnaires. Planning will have a table at the YMCA Grand Opening. Steering Committee met on June 22 to discuss plan vision, town opportunities, future needs and land uses, and plan layout.

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- *2020 Certification of Value* – Governor Polis signed executive order D 2020-022 extending deadlines for filing declarations of business personal property, natural resources and oil and gas. This order will result in a new calendar for the Certification of Values from the county assessor’s offices. The previous deadline was August 25, 2020. The new deadline is October 13, 2020. Fortunately, the Weld County Assessor will be issuing an unofficial preliminary certification by August 25 in an attempt to assist us with our budgeting requirements. It is possible that with the change in deadlines, that material changes to the budget may be made after the FY 2021 Preliminary Budget is officially submittal to the Council which has a due date of October 15.
- *2021 Budget* – The 2021 budget process is well underway as department heads have submitted their initial budget requests. The Town Manager, Finance Director, and department head reviews will be scheduled in the next couple of weeks.
- *Utility Bills* – The Town currently has 375 utility accounts that are 30 days past due, 86 that are 60 days past due, and 40 that are 90 days or more past due. The balances due on the accounts that are 90 days or more past due totals \$17,547.00. Based on COVID’s persistence and Governor Polis’ Executive Orders regarding public utilities, we do not intend on enforcing late payment penalties until the beginning of 2021.
- *Johnson Corner Annexation* – The incentive programming for the Johnson Corner Annexation has expired based on the agreements approved in the past.

Police Department

Training

- *Less Lethal Training* – The entire department received training for recertification on both less lethal shotguns and tasers.
- *Forensic Training* – Christy Adair attended a forensic symposium which covered topics to include latent fingerprint examination, biological identification, and firearm ballistics testing.

Community Policing, Outreach & Miscellaneous Items

- *Federal 1033 Program Audit* – The department conducted our annual audit of patrol rifles and other equipment assigned to us through the Federal Government’s 1033 program. All items were accounted for.

Public Works Department

Streets, Stormwater, & Parks

- *WCR 50 Project* – County Road 50 is nearly 95% complete. Once the County Road 54 & 17 roundabout has been completed and the detour is removed, we will complete the mill and overlays as well as the stripping on WCR 50.
- *Street Items* – Proof rolls were completed by staff for filing 7 at Thompson River Ranch. Grading of County Roads 3, 42, 44, and 46 were completed. Crosswalks and signs were installed at the intersection of Settlers Way and County Road 17 to provide another crosswalk for pedestrian safety. We are waiting on bids for handicap ramps to be

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installed at the lighted crosswalk in front of the post office at intersection of Herrera and County Road 17.

- *Parks* – Disinfecting of parks continues with the goal of disinfecting daily. Watering has been adjusted to help with water use. We are now watering our parks every other day.
- *Collection & Distribution* – A service line repair was done at 3463 Riverwood Ct due to a leaking curb stop valve that needed to be replaced. The water leak on Highway 60 was repaired. Staff along with Gopher Excavation worked together to replace an 84-inch section of 6-inch cast iron pipe. During the repair, a new 6-inch gate valve was installed. We now have the capability of a full shut down in that area if needed without turning off service to multiple adjacent blocks.
- *Inspections* – The Ridge, Johnstown Village and the water main located the on I-25 Frontage Road are underway. Staff is insuring installation of public improvements are being done correctly through regular inspections.

Water and Wastewater Plants

- *Water restrictions* – We are continuing to monitor water use in Town. Current trends are showing that the voluntary restrictions are not being followed. We will monitor trends for another week before deciding if a request for mandatory water restrictions should be submitted to Council.
- *Town Lake* – The two new VFD's were installed at the Town lake pump house. These two VFD's were damaged by a power surge. We also installed surge protectors to avoid future happenings.
- *Lead & Copper* – Maurice and Tim have been working on getting lead and copper sampling completed. Letters will be sent the first week of August.
- *Lone Tree* – Staff started pulling water from the ditch at Lone Tree as it has a better quality of raw water. This should hopefully help with taste and odor. The geosmin samples were completed and revealed higher than anticipated numbers at both the Town Lake and Lone Tree. Geosmin levels of 5.0 or below improve taste and odor. Lone Tree samples are 2.73ng/l or 1 part per trillion at the ditch.
- *Central WWTP* – New fuses and a fuse block were installed for blower #3. The old fuses were over heating so we increased to a larger fuse size.
- *Sampling* – We are pulling samples from the floating mixers at CWWTP to do a comparison after installation of the new aeration.
- *Low Point* – Aqua Engineering continues to work on design for the Low Point expansion. The assessment report was submitted to CDPHE and we are awaiting a response. Staff is working on the floats that control the start and stop of underdrain pumps at Low Point as some glitches have occurred.

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